

Intergroup Meeting - Agenda
Wednesday, July 11, 7-8:30PM
First Unitarian Universalist Center, 1187 Franklin St., San Francisco, CA 94109

Intergroup coordinates services which individual groups in San Francisco and Marin cannot provide. We bring these services, as well as service opportunities, to our Member Groups. Our Intergroup observes the intent and spirit of A.A.'s Twelve Traditions and Twelve Concepts for World Service, as well as A.A.'s Three Legacies of Recovery, Unity, and Service.

7:00 Getting Started

1. Open with the Serenity Prayer.
2. Call to order. Statement of Purpose.
3. Review the minutes and agenda.
4. Roll Call: If you are late, please see the secretary to be sure you are marked in attendance.
5. AA Anniversaries.
6. Approval of agenda.
7. Approval of last month's Intergroup Meeting minutes.
8. Arrange hospitality volunteers for next meeting.
9. Collect contributions for dinner.
10. Website Calendar & Guidelines for Intergroup Agenda Items

7:15 Officer Reports

1. Board Chair
2. Treasurer
3. Executive Director

7:30 Intergroup Committee Reports (2 minutes/report)

7:45 Liaison Reports

Meeting TakeAways:

8:00 Old Business

1. Meeting Designation Policy
- 2.

8:20 New Business

1. Code of Conduct
- 3.

8:25 What's On Your Mind

- 4.

8:30 Adjourn with the Responsibility Statement

Intergroup Information

1. Next Intergroup Meeting, Wednesday August 1, 2018 in Marin City

St. Andrew Presbyterian Church, 101 Donohue, Marin City CA
Please call the Central Office, 415-674-1821, with questions.

2. Intergroup Newcomers

If you are here for the first time tonight, we welcome you and we appreciate your presence and your participation.

3. Intergroup Voting

Only elected Intergroup Representatives (IGR) or Alternate Intergroup Representatives (AIGR) vote. An elected Intergroup Representative may vote after: a) having attended the Intergroup orientation and b) having attended a previous Intergroup meeting as an elected representative. An elected Alternate Intergroup Representative may vote at the first meeting attended. Time of term and method of selection of both IGR and AIGR is determined by individual Member Groups.

4. Registration Sheet

If you are an elected Intergroup Rep (IGR), please be sure to fill out the registration sheet. If you are visiting, please do not fill out the registration sheet!

5. Meeting Absences

Any Member Group who has not sent a representative for three (3) consecutive meetings will be considered "inactive" for purposes of voting and determining a quorum.

6. Procedures for Intergroup Agenda (i.e. how to get things going)

Intergroup Committee Chairs and Intergroup Reps may suggest that an item or topic be placed on the monthly Intergroup agenda by contacting the Executive Director or the Board Chairperson by email at least two (2) weeks prior to the monthly Intergroup meeting.

A proposed agenda items should be able to be stated as a single simple declarative proposition (e.g. "Intergroup Reps should be required to wear tennis shoes to Intergroup meetings").

The first time that a proposed item or topic is placed on the Intergroup agenda it shall be placed on the "New Business" calendar as a discussion only item (i.e. as opposed to a "voting item")

Thereafter, an item or topic which is placed on the agenda for a second time shall be placed on the "Old Business" calendar as either a discussion only item, or, if the issue is deemed ripe for a vote, as a voting item.

(The exception to this limitation (i.e. that an item not be on the agenda as a voting item until after it has at least once been on the agenda as a discussion only item) is where the item is determined by the Board Chairperson to be an "Urgent Matter")

Discussion of an agenda item shall not be unlimited, and shall be monitored by the Board Chairperson as to the allotted time to be afforded to any single individual to express an opinion or provide information on the item.

When the matter is on the agenda as a "voting item" the item will pass on a simple majority (i.e. 50% +1) if it is a minor matter (including, where applicable, the expenditure of only a nominal amount of money); but, that all other matters shall be passed only by substantial unanimity - a 2/3 majority, especially where policy or precedent are being established, or an appreciable amount of money is to be spent, or, where the issue has been the subject of considerable controversy (i.e. lots of "loving discussion").

In 2018 we adopted use of a Consensus Model for decision making. This model is a way of reaching agreement between all members of a group. Instead of simply voting for an item and having the majority of the group getting their way, a consensus group is committed to finding solutions that everyone actively supports - or at least can live with. This makes sure that all opinions, ideas and concerns are taken into account. By listening closely to each other, we aim to come up with proposals that work for everyone, by weaving together everyone's best ideas and most important concerns - a process that often results in surprising and creative solutions, inspiring both the individual and the group as whole.

Proposed Intergroup Meeting Minutes
Wednesday, June 6, 7-8:30PM
First Unitarian Universalist Center, 1187 Franklin St., San Francisco, CA 94109

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7:00 Getting Started

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3. Review the minutes and agenda.
4. Roll Call: If you are late, please see the secretary to be sure you are marked in attendance.

<i>Marin Groups</i>	Monday Night Stag Tiburon	As Bill Sees It Th 6pm	Cow Hollow Young People	Saturday Beginners
Cover to Cover	Quitting Time	Be Still AA	Each Day a New Beginning	Serenity Seekers
Friday Night Book	Rise N Shine	Beginners Warmup	Girls Gone Mild	Sometimes Slowly
Last Stop Men's Step Study	Thursday Night Speaker	Blue Book Special	Kool Fresh Kids Club	Sunday Night Castro Speaker Discussion
Marin Young People	Women's Big Book	Castro Discussion	Lunch with Bill	Sunset Speaker Step
Men's Two Plus	SF Groups	Castro Monday Night BB	Pocket Aces	Valencia Smokefree
Mill Valley 7am	A is for Alcohol	Cocktail Hour	Rule 62	Weekend Update

- a. New IGRs: Elliot, Thursday Night Speaker; Valeria, Rule 62

5. AA Anniversaries.
 - a. Peggy, Rae, Caroline, Don
6. Approval of agenda.
7. Approval of last month's Intergroup Meeting minutes.
8. Arrange hospitality volunteers for next meeting.
 - a. Gladys – salad, Kim – dessert, James – dessert, Vanessa – salad
9. Collect contributions for dinner.
10. Website Calendar & Guidelines for Intergroup Agenda Items

7:15 Office Reports

1. **Board Chair – Liz**
 - a. Tonight we have elections for the board. Two board members vacated early, so we actually need to fill 5 positions. Those voted in will officially take their place on the board starting next month.
 - b. Reminder that next month's meeting would normally fall on a holiday, so we are meeting on Wednesday, July 11th in San Francisco.
2. **Treasurer – Alix**
 - a. Rating for April 2018 was "Excellent".
 - b. Group contributions and individual contributions were both under budget for the month though, so remind your group's treasurer to send the contributions to Central Office.
3. **Executive Director – Maury**
 - a. If you have experience to share relating to professionals who have contact with veterans and/or active-duty members of the Armed Services, please contact the Cooperation with the Professional Community at cpc@aasf.org

- b. At 68th General Service Conference, several revisions for existing material were accepted and two new pamphlets were approved for production: “Experience, Strength, & Hope: AA for Alcoholics with Mental Health Issues” and “The God Word.” More info about when they are available will be posted in The Buzz.
- c. General Service Conference approved maximum annual contribution from an individual AA member to the General Service Board from \$3K to \$5K. Alan asked to clarify if that is also the policy for Central Office and if it is the same for wills. Maury stated that Central Office policy is to follow GSO \$ amounts; the \$5K limit also applies to wills.
- d. Other news from GSO, poster for groups and meetings highlighting the importance of anonymity and how easy it is to break was published and is available at aa.org.
- e. Six open phone shifts at Central Office – call volume is remaining stable despite the Help Chat being launched. Requirement of 1 year sobriety.
- f. Thanks to Carolyn for 6 years on the board!

7:30 Board of Directors Election

3. Five candidates for five open board positions.
4. 1-2 minute introduction by candidate.
5. 1-2 minute question and answer period.

7:55 Intergroup Committee Reports (2 minutes/report)

- **Kim, Archives**
 - Working on getting some displays ready for Founders Day picnic this weekend
 - Helping Living Sober put together some displays as well
 - Shared an SF Chronicle article about Living Sober Conference in 1986
 - Also shared old procedures on how meeting directories were put together in 1984
- **Anne-Marie, The Buzz**
 - Shifted platforms from Vertical Response to MailChimp
 - Doing a service roundup for the next issue of The Buzz
- **Michael, Fellowship**
 - Founders Day Picnic this Saturday! Doors at 5. Nametags will be either “Smith Family” or “Wilson Family”. Survey for Family Feud questions is closed, but they got lots of responses.
- **James, Technology**
 - Committee voted and Taran is new chair of Technology Committee
 - Taran shared that they’re re-evaluating the electronic payment platforms for 7th Tradition
 - Help Chat group had an orientation meeting and improvements will be coming soon!
 - The Facebook profile for Intergroups secret group has been established.
- **Justin, PI/CPC**
 - Meeting next Monday at 6pm at Central Office
 - Presenting table and chairs at Sunday Streets
 - A couple of members are hosting a live podcast sharing their experience, strength, and hope – it’s called “What’s Really Happening?”
 - June 12th – school board will be voting to allow PI/CPC into SF Unified School District
 - Great success working with jails and H&I
- **John, The Point**
 - Still looking for a graphic designer
 - 2nd Saturday at Central Office is when they meet

- Looking for contributions for August edition – email ThePoint@aaaf.org
- Lively discussion around marijuana legalization in The Point, so keep your thoughts coming!
- Indexing past issues for archive searchability – they’re still working on it after getting more information from Technology Committee
- **Greg, Orientation**
 - Sign up for Buddy List to help onboard new members!
- **Pete, SF Teleservice**
 - More in need of daily coordinators, but can always use more folks to cover open shifts – 5 out of the 7 days of the week are in need of a daily coordinator!

8:10 Liaison Reports

- **Steve, GSO SF District 6**
 - There were some things that were not approved at GSC, so you can get more information on **Tuesday night at 7:30 at the Urban Life Center** from our Delegate. The topics included a 5th edition of the Big Book and a pamphlet on meditation. There was a lot of discussion around digital platforms to share AA literature as well.
- **Adam, Marin Teleservice**
 - Spaghetti Feed was a success!
 - Marin Teleservice is covered, so they’re encouraging interested folks to talk to SF team.
 - If you want to get involved in 12th Step Worker List, contact Adam.
- **Cathy, Marin PI/CPC**
 - Attended Joint Communications Meeting on May 26 in Petaluma between PI/CPC, BTG, and H&I service committees. About 75 people in attendance, including members from CNIA (Sacramento, Folsom, and Modesto) plus folks from CNCA area (Monterey to Crescent City). Discussion was around the value of each chairperson of these service committees to meet quarterly to share information on what, where, and when they go into facilities. The major benefit would be to show “outsiders” and non-AAs that we are all working together as AA members.
 - Continuing outreach and needs assessment for providing AA Big Books in county, city, and Marin High School libraries.
 - High school presentations at Redwood High, Terra Linda High, and Novato High were well-received.
 - Back to school speaker workshop planned for August.
- **Jacqueline, Marin District 10**
 - Unity Day in Novato with a game show theme
 - Delegate Joanne L. will also share during Unity Day
 - Upcoming workshop in Fortuna so they are considering renting a van for interested attendees
 - Shared some trivia regarding member cost and GSO
- **John, San Mateo District 5**
 - Unity Day is June 30 from 3-7 at Bedford Recreation Center in San Mateo

8:15 Election results

- Greg, James, and Keith – 3 year commitment
- Taran – 2 year commitment
- Tom – 1 year commitment

Email Maury if you want to give feedback on the process for approving folks to the board.

8:20 Old Business

1. Meeting Designation Policy

- a. It was suggested that we think more about how we create a policy around creating new meeting types so this will be a continuing topic.

8:25 What's On Your Mind

- Cathy shared that there will be a Pacific Regional Forum. It's a free event, registration opens July 9th. Cathy has a sign-up sheet if you're interested in volunteering
- Justin shared that GGYPA is having their business meeting this Sunday at Central Office at noon and then they will have an upcoming picnic.
- Trevor shared that there will be a July 4th celebration in Novato with meetings, bbq, and games.
- Liz shared that the Grapevine is also available online and there is a contest on which state can get the most subscriptions. California is doing pretty well.

8:30 Adjourn with the Responsibility Statement

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Committees and Service Opportunities

Archives Committee: Meets the third Sunday of the month at 12:00 pm

Chair: Kim S., Email: archives@aasf.org

Preserving our legacy by collecting and cataloging historical materials.

Service Opportunity: Archives needs your help. We are looking for volunteers to help collect group histories, member stories, catalog, organize, create and recreate visual displays, scan, file and lots more. Our meetings are on the third Sunday of each month at SF Central Office from noon to 2pm. For more information contact archives@aasf.org.

Announcements: Archives committee preserves the legacy of AA through the collection and preservation of archival material, like objects, recordings, photographs, prints, documents, interviews, etc. We always have a backlog, but our ultimate goal is to make archives available as quickly and efficiently as possible. Archives needs your help. We are looking for volunteers to help collect group histories, member stories, catalog, organize, create and recreate visual displays, scan, file and lots more. Our meetings are on the third Sunday of each month at SF Central Office from noon to 2pm. For more information contact archives@aasf.org.

Central Office Volunteers

Chair: Maury P., Email: maury@aasf.org

Answers phones and greets visitors to Central Office during business hours and assists with other service work at the office.

Service Opportunity: We have lots of open shifts. One year sobriety requirement to answer phones. Call M - F from 10am to 6pm to schedule a training shift.

Committee Chair Committee: Quarterly (Jan, April, July, Oct at 9am on the third Sat.)

Chair: John R., Email: chair@aasf.org

Fellowship Committee

Chair: Michael P., Email: fellowship@aasf.org

Organizes the annual Founders' Day event and arranges volunteers for Unity Day.

Hospitality Committee

Chair: Ken J., Email: hospitality@aasf.org

Coordinates dinner for the monthly Intergroup meetings.

Intergroup: Meets first Wednesday of each month. Orientation for new members: 6:15 pm. General Meeting: 7:00 pm. Check calendar for location.

Chair: John R., Email: chair@aasf.org

Our Intergroup, the Intercounty Fellowship of Alcoholics Anonymous, is a resource for Twelfth Step work and A.A. information in San Francisco and Marin. We exist to support the groups in their common purpose of carrying the A.A. message to the still suffering alcoholic by providing and coordinating services that are difficult for the individual groups to execute. We are an A.A. service entity involving a partnership among groups in a community - just as A.A. groups themselves are partnerships of individuals.

Intergroup Orientation Committee: Meets 1st Wednesday of the month, 6:15 pm (just before the monthly Intergroup Meeting)

Chair: Greg M., Email: orientation@aasf.org

Orientation for new Intergroup Representatives (IGR).

SF Public Info/CPC: Meets the second Monday of the month at 7:00 pm

Chair: OPEN, Email: picpc@aasf.org

Public Information/Cooperation with the Professional Community provides literature and speakers for members of the professional community who work with alcoholics and members of the public interested in AA.

SF Teleservice Committee: Meets the third Monday of the month. Orientation at 6:00pm. Business Meetings are held quarterly at 6:30pm.

Chair: Layne Z., Email: sfteleservice@aasf.org

This committee makes it possible for the Central Office phone line to be answered 24-hours a day.

Sunshine Club

Chair: Ann M and Scotie S., Email: sunshine@aasf.org

Brings meetings to members of the fellowship temporarily unable to leave home or hospital.

Announcements: S.O.S. was absorbed into the Sunshine Club, which will now handle both short- and long-term illness/injury meeting requests. Carole P, founder of Sunshine Club, stepped down as Chair. Co-Chairs of Sunshine Club are Scot S. and Ann M.

Technology Committee

Chair: Taran R., Email: tech@aasf.org

Meets the 1st Monday at 6:00pm.

Service Opportunity: Helpchat needs volunteers to be oriented and help answer text inquiries from our website. Please email helpchat@aasf.org if you're interested.

The Buzz

Chair: Anne Marie C., Email: thebuzz@aasf.org

A bi-weekly email newsletter and website focusing on current service opportunities and fellowship events.

Announcements: The Buzz is a twice-a-month newsletter of the Intergroup of San Francisco and Marin. Please feel free to send requests for features in The Buzz to thebuzz@aasf.org

The Point Editorial Committee: Meets the second Saturday at 12:00 pm

Chair: John B., Email: thepoint@aasf.org

The Point is published monthly to inform A.A. members about business and meeting affairs of the Intercounty Fellowship of Alcoholics Anonymous (San Francisco and Marin Counties).

					TOTAL			
	May 2018	Budget	\$ vs. Budget	% to Budget	YTD	Budget	\$ vs. Budget	% to Budget
Revenue								
Contributions from Groups	9,232	10,036	(804)	-8.0%	76,340	83,393	(7,053)	-8.5%
Contributions from Individuals	7,243	3,354	3,889	115.9%	22,020	21,708	312	1.4%
Gratitude Month	409	-	409	100.0%	4,192	4,842	(650)	-13.4%
Intergroup Event Revenue	13	-	13	100.0%	13	-	13	100.0%
Other Revenue	198	45	153	340.0%	793	223	570	255.7%
Sales - Bookstore	8,670	5,743	2,927	51.0%	39,585	37,415	2,170	5.8%
Cost of Bookstore Sales	(6,536)	(4,241)	(2,295)	54.1%	(30,436)	(27,521)	(2,915)	10.6%
Gross Margin - Bookstore	2,134	1,502	632	42.0%	9,149	9,894	(745)	-7.5%
Total Revenue	19,215	14,937	4,278	28.6%	112,495	120,060	(7,565)	-6.3%
Expense								
Employee Expenses	13,807	13,470	337	2.5%	69,209	67,991	1,218	1.8%
Committees								
Archives Committee	-	298	(298)	-100.0%	108	1,485	(1,377)	-92.7%
PI/CPC	35	165	(130)	-78.8%	640	825	(185)	-22.4%
Sunshine Club/SOS	-	17	(17)	-100.0%	-	86	(86)	-100.0%
The Point Committee	304	174	130	74.8%	773	868	(95)	-10.9%
Fellowship Committee	518	1,750	-	0.0%	518	1,750	(1,233)	-70.4%
Committees - Other	-	-	-	0.0%	-	-	-	0.0%
Total Committees	857	2,404	(315)	(2)	2,039	5,014	(2,975)	(2)
Intergroup Sponsored Events	-	-	-	0.0%	-	-	-	0.0%
Contribution CC Processing Fees	155	386	(231)	-59.9%	1,145	2,675	(1,530)	-57.2%
Professional Fees	-	921	(921)	-100.0%	825	1,746	(921)	-52.7%
Postage	(200)	-	(200)	100.0%	(102)	99	(201)	-202.5%
Rent - Office	4,592	4,592	(0)	0.0%	22,960	22,960	(0)	0.0%
Rent - Other	460	100	360	360.0%	560	200	360	180.0%
Filing/Fees	-	92	(92)	-100.0%	155	130	25	19.4%
Insurance	189	-	189	100.0%	1,004	1,495	(491)	-32.8%

Intercounty Fellowship of AA Income and Expense Actual to Budget May 2018

Internet Expense	50	156	(106)	-67.7%	411	940	(529)	-56.2%
IT Services	-	-	-	0.0%	-	-	-	0.0%
IT Hardware	-	-	-	0.0%	52	-	52	100.0%
IT Software	29	-	29	100.0%	517	425	92	21.6%
Office Supplies	71	200	(129)	-64.3%	927	1,009	(82)	-8.1%
Paper Purchased	-	125	(125)	-100.0%	93	625	(532)	-85.1%
Printing	-	-	-	0.0%	-	-	-	0.0%
Equipment Lease	405	443	(38)	-8.5%	2,066	2,213	(147)	-6.6%
Repair & Maintenance	364	265	99	37.2%	1,818	1,325	493	37.2%
Security System	-	-	-	0.0%	144	132	13	9.7%
Payroll Expenses	6	10	(4)	-40.0%	30	50	(20)	-40.0%
Telephone	-	190	(190)	-100.0%	939	950	(11)	-1.1%
Travel	-	-	-	0.0%	-	-	-	0.0%
Training	-	33	(33)	-100.0%	39	166	(127)	-76.5%
Bad Checks	-	-	-	0.0%	-	-	-	0.0%
Total Expense	20,785	23,387	(2,602)	-11.1%	104,833	110,145	(5,311)	-4.8%
Net Operating Surplus/(Deficit)	(1,570)	(8,450)	6,880	-81.4%	7,661	9,916	(2,254)	-22.7%
Interest Income	45	45	(1)	-1.1%	218	225	(7)	-3.1%
Miscellaneous Income	-	-	-	0.0%	-	-	-	0.0%
Depreciation/Amortization Expense	(348)	(339)	(9)	2.7%	(1,740)	(1,704)	(36)	2.1%
Net Surplus/(Deficit)	(1,873)	(8,744)	6,871	-78.6%	6,139	8,437	(2,297)	-27.2%

Intercounty Fellowship of AA Balance Sheet May 2018

	<u>31-May-18</u>	<u>30-Apr-18</u>	<u>\$ Change</u>	<u>31-May-17</u>	<u>\$ Change</u>
ASSETS					
Current Assets					
Cash					
Unrestricted Cash	81,481	85,828	(4,347)	88,566	(7,085)
Restricted Cash	<u>133,742</u>	<u>133,742</u>	-	<u>125,232</u>	<u>8,510</u>
Total Cash	215,223	219,570	(4,347)	213,798	1,425
Accounts Receivable	662	712	(50)	(531)	1,193
Inventory - Bookstore	<u>19,466</u>	<u>17,348</u>	<u>2,118</u>	<u>22,918</u>	<u>(3,452)</u>
Total Current Assets	235,351	237,630	(2,279)	236,185	(834)
Fixed Assets	9,122	9,470	(348)	13,298	(4,176)
Deposits	<u>6,698</u>	<u>6,698</u>	-	<u>6,898</u>	<u>(200)</u>
TOTAL ASSETS	<u><u>251,171</u></u>	<u><u>253,798</u></u>	<u><u>(2,627)</u></u>	<u><u>256,381</u></u>	<u><u>(5,210)</u></u>
LIABILITIES & NET ASSETS					
Liabilities					
Current Liabilities					
Accounts Payable	2,938	3,450	(512)	7,973	(5,035)
Payroll Tax Liabilities	380	1,096	(716)	4,008	(3,628)
Sales Tax Payable	607	479	128	442	165
Advanced Sales	<u>749</u>	<u>749</u>	-	-	<u>749</u>
Total Current Liabilities	4,674	5,774	(1,100)	12,423	(7,749)
Supplemental Compensation	3,472	3,125	347		
Total Liabilities	8,146	8,899	(753)	12,423	(4,277)
Net Assets					
Net Assets, Beginning of Year	236,886	236,886	-	228,376	8,510
Net Surplus/(Deficit), YTD	<u>6,139</u>	<u>8,013</u>	<u>(1,874)</u>	<u>15,582</u>	<u>(9,443)</u>
Total Net Assets	<u>243,025</u>	<u>244,899</u>	<u>(1,874)</u>	<u>243,958</u>	<u>(933)</u>
TOTAL LIABILITIES & NET ASSETS	<u><u>251,171</u></u>	<u><u>253,798</u></u>	<u><u>(2,627)</u></u>	<u><u>256,381</u></u>	<u><u>(5,210)</u></u>

Old Business

The matter of listing new group names in the Directory was discussed. This question had come up in connection with the "Nonswearing Group" which had asked to be listed in the Directory. There was some question about whether this was a proper name for an AA meeting to be listed in the Directory. A committee had been formed two months previously to come up with some guidelines for Central Office to use in this regard. Their recommendations were:

1. The "Nonswearing Group" will be listed in the Directory.
2. No group name should be followed in the Directory by the word "only" (as in "women only," "men only," etc.).
3. In future cases central Office will use its own discretion in deciding whether a group name should be listed as requested or changed on a case-by-case basis.

The Central Service Committee members had been requested to review the Service Manual and decide whether to accept these recommendations. A motion was made to accept the recommendations and was passed.

New Business

Bill S., Secretary of Central Office, indicated that he will be sending out a flyer announcing the upcoming elections for the Central Service Committee. The elections will be held on June 6, 1984 at the Alano Club, 8:15 p.m., and will be for Zone Representatives for all even-numbered zones. George D. will attend the meeting and will give a talk on Central Service.

Current Meeting Guide Designations

11th Step Meditation	Discussion	Meditation	Sign Language
As Bill Sees It	Dual Diagnosis	Men	Smoking Permitted
Babysitting Available	Fragrance Free	Native American	Spanish
Big Book	French	Newcomer	Speaker
		Non-Smoking (type	
Birthday	Gay	is ignored by	Step Meeting
		Meeting Guide)	
Breakfast	Grapevine	Open	Tradition Study
Child-Friendly	Italian	People of Color	Transgender
Candlelight	Japanese	Polish	Wheelchair Access
			Wheelchair-Accessible
Closed	Korean	Portuguese	Bathroom
Concurrent with Al- Anon	Lesbian	Professionals	Women
Concurrent with Alateen	Literature	Punjabi	Young People
Cross Talk Permitted	Living Sober	Russian	
Daily Reflections	LGBTQ	Secular	

Current Designations

5D	Mon-Fri	ST	Steps & Traditions
CH	Chip Meeting	BB	Big Book
SD	Speaker Discussion	GY	Gay
6D	Mon-Sat	TG	Transgender
ES	Spanish Language	BG	Beginners
SR	Speaker	LS	Lesbian
7D	Daily	WH	Wheelchair Access
DI	Discussion	BK	Book Study
SS	Step Study	MD	Meditation
ASL	American Sign Language	WO	Women
CL	For those with a desire to stop drinking only	CC	Childcare
		ME	Men
		YP	Young People

Intergroup Code of Conduct

Purpose - to establish suggested guidelines that will ensure a safe environment for the free exchange of ideas within the context of loving discussion, while also promoting thoroughness and considerations of efficiency.

Background - Intergroup is composed of members who represent AA groups within San Francisco and Marin Counties. Our members come from a variety of backgrounds, education, and experience within the AA service structure which provides diversity of ideas from which we as an Intergroup have discussions and make decisions that further our Mission. While our diversity is a tremendous resource to our fellowship, it can often pose a challenge to processes and communication. It's our intent as the Intergroup Board of Directors to provide some suggested guidelines for conduct at the Intergroup Meeting to create a forum where members feel welcome and encouraged to share their perspectives without hesitation or intimidation. We strive to promote loving discussion that respects the other members individually and as a whole.

- One person at a time speaks - if someone is speaking that person has the floor (no side conversations, and refrain from shouting out questions/comments).
- Respect the Chair, the Stack-Taker, and any other person assisting the chair for order
- Respect the time allowed and time limits for discussion.
- If there is a document or report that is the basis for the discussion, consider whether you should comment on it without reviewing it first.
- Members who haven't spoken will be given preference in the order before subsequent comments.
- Communicate with respect; no personal attacks on the presenter; harassing or abusive language or gestures are unacceptable. Members who engage in such behavior will be issued a warning and may be asked to leave the meeting.
- AA takes time - be prepared for certain topics to be discussed over several months.